



DEPAUL

CAREER CONNECTIONS



Campus Locations

Loop Office

DePaul Center
Suite 9500
1 E. Jackson Boulevard
(312) 362-8437
(312) 362-8565 fax

Lincoln Park Office

Schmitt Academic Center
Room 192
2320 N. Kenmore Avenue
(773) 325-7431
(773) 325-7432 fax

Suburban Campuses

Contact Donna Del Giudice
at (312) 362-5712 or
ddelgiud@depaul.edu
for information on career
services.

upcoming events ::

Fall Job & Internship Fair
October 8 & 9
Profiles in Health
Friday, October 16

ASK Breakfast: How to Develop
Your Soft Skills
Tuesday, October 20
Futures in Finance
Wednesday, October 21

More events on page 4

**Launch Your Career
with Handshake** *page 2*

Workshops *pages 6 – 7*

Say Hello to Handshake

The Career Center's New Career Network and Job Platform

The DePaul Career Center is pleased to introduce Handshake, depauljoinhandshake.com, our new hub for all things college to career - jobs, internships, career fairs, events, mentors and more. Handshake launched in late May, replacing the now discontinued Experience platform as the Career Center's primary career services system. The Handshake platform was designed by students for students with one goal in mind: to help connect you to your dream career.

THE MORE YOU DO IN HANDSHAKE, THE SMARTER IT GETS.

The system itself was engineered to get smarter the more students it knows! The more it knows about your career needs, job interests, preferences and outcomes, the better able it is to deliver relevant up-to-date content directly to your feed. So, complete your profile completely in order to make the most of the system's features.

Getting starting in Handshake:

1. You already have an account. Log in at depaul.joinhandshake.com using your Campus Connect username and password.
2. The first time you log in, an alert will pop up asking you to confirm your privacy settings. Check the box at the bottom of the alert to make your profile public— this means employers will be able to search for and view your profile. You can always change or update this later under your profile's Account tab.
3. Create your profile completely. Be as specific as possible in your profile—Handshake will recommend relevant job and event information based on your profile. You can also include relevant skills, your GPA (some positions require it!), and links to external sites, like your portfolio or LinkedIn profile.
4. Use the left navigation in the system to start searching for upcoming events, jobs, internships, employers, mentors and more!

Top Five Tips for Success at a Job Fair

by **Jennifer Delay James**, ASK Mentor

Standing out among many job seekers can be challenging at job fairs. ASK mentor and marketing professional Jennifer Delay James, Program Manager at Pearson, shares how you can prepare and excel at your next job fair.

1. Target Specific Employers During the Job Fair

Review the list of companies attending and the positions they are looking to fill before the career fair. Identify the five employers you definitely want to meet and then create a separate list of the other employers that you will visit if time allows. This will help you prioritize your time, and if you finish early you can still meet with employers that are not on either of your high priority lists.

2. Prepare in Advance

You will only have a few minutes to meet with an employer's representative, so be prepared so you can make the most of this time. Practice a short 15-30 second introduction to use when meeting with employers. Also be ready to share why you are interested in working for each employer, highlight your relevant skills and experience, and ask thoughtful questions about the organization or position.

Say Hello to Handshake continued from page 1

- The mentor module in Handshake is constantly evolving. Check out the ASK Mentee Guide for tips that can help you search for and connect with a mentor: <http://bit.ly/DePaulASKMenteeTips>

Handshake for Faculty and Staff

The Career Center pre-enabled system access for academic advisors and a segment of faculty/staff (primarily those who had been active users of Experience) when Handshake launched. Login to the system at depaul.joinhandshake.com with your Campus Connect credentials. If you have any difficulty accessing the system, please fill out our Handshake Account Request Form at careercenter.depaul.edu and our support staff will create or approve your account.

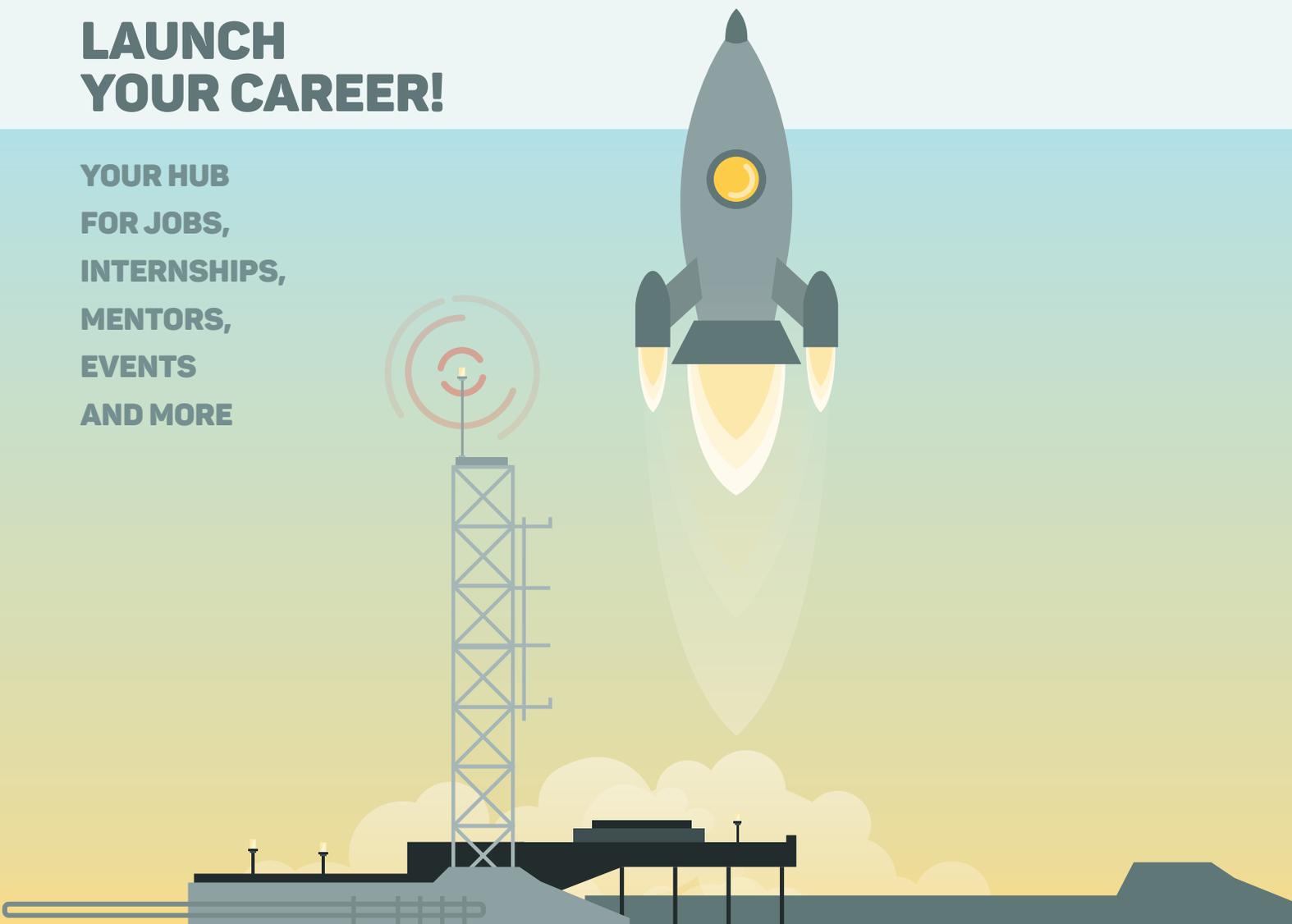
Once you login, you'll be prompted to complete your profile. As a student-focused platform, the Handshake profile does not currently have a "faculty or staff" status option. We encourage you to complete that portion of the profile with your students in mind. For example, if you primarily teach or work with freshmen, you may want to select that status option for now, so that the system will serve up events and content relevant to that audience in your daily feed. As the system adds and updates its features, we will continue to share best practices for faculty and staff.

Tell us what you think!

We are excited to introduce you to DePaul's Handshake and can't wait for you to check it out. Questions? Comments? We want to hear from you. Please contact us at handshake@depaul.edu or visit careercenter.depaul.edu and drop a note in our live chat.

LAUNCH YOUR CAREER!

YOUR HUB
FOR JOBS,
INTERNSHIPS,
MENTORS,
EVENTS
AND MORE



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 **handshake**
BROUGHT TO YOU BY CAREER SERVICES

LOG IN NOW WITH ANY DEVICE
➔ DEPAUL.JOINHANDSHAKE.COM

Get an internship. Get academic credit. It's easy. Enroll for Winter Intersession and Winter Quarter courses in Campus Connect.

University Internship Program (UIP) courses fulfill Experiential Learning and general elective credit and can help you prepare for your future career. Take one or take them all!

UIP 250 ■■■▶ You, Your Work and the World

Learn about societal and world issues and gain valuable career planning skills, including the creation of a career eportfolio.

UIP 251 ■■■▶ Finding Your Leadership Potential

Learn about the principles and practices of effective leadership.

UIP 252 ■■■▶ Creativity as a Change Agent in the Workplace

Examine creative innovations related to invention, leadership, advertising and marketing, teaming concepts and collaboration, and the drive behind entrepreneurship.

UIP 253 ■■■▶ Careers for the Common Good

Learn about careers in nonprofit organizations: foundations, branches of government, unions, for-profit companies that provide a public service, and other types of public service organizations.

UIP 254 ■■■▶ Corporate Social Responsibility

Examine your own internship experiences, along with real world case studies, research, and commentary, to learn about the critical decision-making processes organizations address as they balance competitive advantage against the weight of social progress.

UIP 350 ■■■▶ Navigating the Changing Workplace

Understand the challenges your workplace is facing. Gain critical knowledge and career search techniques from senior practitioners in your field. You need one of the following qualifications for this course: more than three years of work experience, an already-completed departmental internship, or completion of another UIP course.

UIP 367 ■■■▶ Global Perspectives

Global Perspectives is designed to support students' developing viewpoints and experiential reflections during an intensive internship in Honduras. You will explore case studies, commentary, research, and personal interviews in order to draw conclusions and apply what you've learned to your own future career.

■■■▶ Indicates this course is online.

Ready to enroll?

■■■▶ **Submit Your Internship Proposal Online:** Once you have secured an internship or job, you must complete the online proposal form: uip.depaul.edu

■■■▶ **Complete UIP Orientation:** Register for a UIP Orientation by logging onto depaul.joinhandshake.com.

- The Orientation is not required for UIP 350 students.

Questions?

For further information about UIP, please email: uip@depaul.edu or visit careercenter.depaul.edu/jobs/internships.aspx

Need help exploring career options? Take a Two Credit Course.

UIP 240 ■■■▶ Careers Pathways: Explore Your Options

Analyze your values, skills and personality preferences and connect them to career possibilities. Meet with a professional mentor in your field of interest.

UIP 241 ■■■▶ Uncovering Your Skills

Discover how your academic studies and campus experiences transfer to the workplace. Learn how to articulate your skills in a way that will impress potential employers.

To enroll, visit campusconnect.depaul.edu.

Questions? Contact uip@depaul.edu.

UIP 240 and UIP 241 do not require an internship and do not fulfill the experiential learning requirement.

Loop: (312) 362-8437
Lincoln Park: (773) 325-7431
careercenter.depaul.edu



Service Overview

Sharpen Career Knowledge & Skills

Workshop Series

Improve your career readiness through more than twenty different workshops.

Career Advising

Walk in and see a Peer Career Advisor or make an appointment to see a Career Advisor who specializes in your major.

Gain Internship & Work Experience

University Internship Program

Get valuable work experience while you fulfill your Liberal Studies Experiential Learning requirement through this internship program.

Student Employment

Earn a wage and gain career-relevant experience through on-campus jobs, internships, or temporary project work through Student Temporary Services.

Build Your Network

Alumni Sharing Knowledge (ASK)

Connect with DePaul Alumni volunteers who are working in your field of interest through this mentoring and networking program.

Career Networking Events

Meet and learn from working professionals in your field of interest at these events, held throughout the academic year.

Company Presentations

Make contacts and learn about company cultures at organizations that recruit at DePaul.

Find Work

On-Campus Interviewing

Apply with top companies online and interview right here on campus.

Job & Internship Fairs

Connect with hundreds of hiring employers at multiple fairs throughout the academic year.

Job & Internship Listings

Search thousands of open positions online in Handshake.

Resume & Interview Prep

Walk-in Advising

No appointment necessary! Peer career advisors are available for walk-in appointments and can teach students and alumni about Career Center services, including DePaul's web-based system Handshake, On-Campus Interviewing (OCI), resume resources, career mentors, workshop and event registration and much more.

Resume Drive Thru

Wednesdays and Thursdays

Offered quarterly, weeks 2-10

LPC Learning Commons

3:00 – 5:00pm, both days

DPC 8th floor

Wednesdays

4:30 – 5:30pm

Thursdays

12:30 – 1:30pm

Need resume help? Don't have time to set an appointment? Cruise on over for a Resume Drive Thru! Career Center staff will be standing by to help you create or revise your resume. Stop by for a resume tune-up!

Practice Interviews

The Alumni Sharing Knowledge (ASK) Volunteer Network gives you the opportunity to enhance your interviewing skills by meeting with an ASK Volunteer. During the one-on-one session, you will participate in a mock interview and receive helpful tips and feedback. Visit ask.depaul.edu to view the schedule. Contact ASK at (312) 362 – 8281 or ask@depaul.edu with questions or scheduling concerns.

Career Development Month

Career Week is now Career Development Month

Ongoing, November

DePaul's annual Career Week has moved and expanded! In an effort to bring even more career-enhancing programming and professional development opportunities to DePaul adult students, graduate students and alumni, we've moved our events to November to coincide with National Career Development Month and Adult Student Week. Career Development Month presents an exciting series of networking events, employer panels, webinars and workshops designed to help you discover strategies to build and manage your career, develop your job search skills, engage with industry experts and make connections.

Whether you are just launching your career or are a seasoned professional, Career Development Month has something for you! See you in November! Career Development Month events are open to current DePaul graduate and adult students, including CPE students, and DePaul alumni. For more information, visit careercenter.depaul.edu.

Job & Internship Fairs

Job & Internship fairs are free. Unless otherwise noted, the Job & Internship fairs are not open to the general public. You must be a DePaul student or alumnus to attend.

FALL QUARTER

Meet The Firms Career Fair

Wednesday, September 16

4:00 – 7:00pm

(Only BAP Members and pledges can arrive at 3:30)

Congress Plaza Hotel

Great Hall-520 S. Michigan Ave

Meet the Firms, presented by Beta Alpha Psi, is DePaul's largest career fair for accounting, finance and MIS students. You will be expected to wear interview attire, bring many copies of a polished resume, and have refined your elevator pitch for when you speak to the company representatives.

Employer Insights With Duff & Phelps: Prepare For The Fall Job & Internship Fair

Thursday, October 1

4:30 – 5:30pm

Loop Campus, DePaul Center 9950

The team from Duff & Phelps will be leading a workshop on how to best prepare for attending the Fall Job & Internship Fair on October 8 & 9. Learn from recruiters what to bring, how to dress, and how to stand out in the crowd (in a good way)! Space is very limited. Pre-registration is required.

Fall Job & Internship Fair

Thursday, October 8

3:00 – 6:00pm and

Friday, October 9

11:00am – 2:00pm

Lincoln Park Campus Student Center 120

The Career Center invites all DePaul students and alumni to participate in the 2015 Fall Job & Internship Fair. Don't miss this opportunity to interact with top employers recruiting for jobs and internships at this two-day event! Different companies will be attending each day.

Technology Job & Internship Fair

Wednesday, November 4 and

Thursday, November 5

3:00 – 6:00pm

Loop Campus, DePaul Center, Concourse Level

Explore a career in technology-related fields at this two-day event. Employers will be seeking students and alumni to fill a wide variety of entry level to experienced positions. Different companies will be attending each day so be sure check the event on Handshake for a full listing.

2015 EVENTS

GCRC Government Career Fair*

Friday, November 13

1:00 – 4:00pm

UIC Student Center, 750 S. Halsted Street

*This event is hosted by UIC and is open to the public.

Learn about careers in government service and institutions from a wide range of employers within the federal, state and local government. Come speak with representatives from Customs and Border Protection, Social Security, Schaumburg Police Department, Department of Energy, Drug Enforcement Agency, Central Intelligence Agency, and more.

Career Networking Events

Networking Events often consist of a panel discussion followed by an informal reception where you can speak with panelists in small groups or one-on-one. Professionals share information about career paths, industry trends, specific companies and professional development.

FALL QUARTER

Profiles In Health

Friday, October 16

1:00 – 3:00pm

Lincoln Park Campus, McGowan South Atrium

Profiles in Health is a networking event that provides an opportunity for students to connect with professionals in the health field in order to learn about their career paths, educational background, and day-to-day work.

Futures In Finance

Wednesday, October 21

3:00pm – 7:00pm

Loop Campus, DePaul Center, 8005

A panel of professionals representing careers in Finance will provide expert industry advice and career insight.

Event Format:

3:15 – 3:45 pm

Pre-Event Huddle:

Last Minute Tips to Ace the Networking Event,
Room 8005

4:00 – 5:00 pm

Exploratory Panel (Open to only UNDERGRADUATE students),
Room 8005

5:00 – 7:00 pm

Reception/ Open Networking (Open to ALL),
5th Floor Finance Atrium

Teachers' Forum

Saturday, October 25

10:00am – 1:00pm

Lincoln Park Campus, Cortelyou Commons

The DePaul Career Center's Teacher's Forum offers new teachers the opportunity to gain critical skills and resources and network with principals and professionals in education. This one day event is open to DePaul students and alumni who are preparing and pursuing a career in teaching. As this is a professional development and networking opportunity, students at all stages of their program are encouraged to attend this event! For more information visit careercenter.depaul.edu/teachersforum

Save The Date

Watch careercenter.depaul.edu for additional networking events in Winter and Spring quarters covering industries and topics such as:

- Technology
- Public Relations and Advertising
- Science and Health
- Corporate/Government Accounting
- Working for the Common Good

ASK Networking Breakfasts

Connect with Alumni Sharing Knowledge (ASK) mentors, alumni professionals, and students at a monthly networking breakfast. Register at ask.depaul.edu.

8:30 – 9:30am

DePaul Loop Campus

DePaul Center, 1 E Jackson Blvd
11th Floor, DePaul Club

ASK Networking Breakfast Series 2015 - 2016

Fall Quarter – Tuesdays

September 29, 2015 How to Get Noticed by Employers Kick off recruitment season by gaining insights on how to stand out among a sea of job candidates.	November 10, 2015 How to Make a Great Impression at Social Events Learn tips on how to network effectively at social gatherings and make connections that go beyond the event.
October 20, 2015 How to Develop Your Soft Skills Your technical skills might get you an interview but what gets you hired are skills that are not as easy to measure - your personal attributes and your social skills. Learn what soft skills are and how to build them to advance in your career.	

Winter Quarter – Wednesdays

December 9, 2015 How to Integrate Your Personal & Professional Lives Hear strategies on achieving work-life balance that is not just about separation but about healthy integration.	February 17, 2016 How to Manage Your Boss "People don't quit jobs; they quit bosses." Learn tips on how to collaborate with your boss in creating an enjoyable work environment.
January 27, 2016 How to Be a Great Mentor & Mentee Celebrate National Mentoring Month by learning best practices on becoming a better mentor and mentee.	March 9, 2016 How to Meet Professionals in Your Field You gain valuable insights from people who are already in your desired career. But how and where can you find them? Learn about resources that can help you be more strategic in your network.

Spring Quarter – Thursdays

April 21, 2016 How to Work in a Multi-Generational Team Today's workplace has three generations of workers. Gain understanding of what's similar and different about each one's work style, preferences, and values.	June 2, 2016 How to Thrive in Your New Job Starting a new job, whether entry level or experienced, is an exciting time. Hear tips on how to navigate any new work culture and make a great impression.
May 19, 2016 How to Nurture Your Network Go beyond collecting business cards and learn how to build strong relationships.	

Enjoy light breakfast, lively conversation, and open networking with ASK mentors, alumni professionals, and students. Register at <http://ask.depaul.edu>.

All events held at:
8:30am – 9:30am
DePaul Loop campus
DePaul Center, 1 E. Jackson Blvd.
11th Floor – DePaul Club
Chicago, Illinois 60604

DEPAUL UNIVERSITY
ALUMNI SHARING KNOWLEDGE



Fall 2015 Workshop Series

Workshop Calendar and Registration

Attendance at these events is FREE, however pre-registration is required for all workshops, practice interviews and orientations through Handshake. Please visit depaul.joinhandshake.com to view the calendar and register for workshops and events.

Workshops are listed in alphabetical order.

Advanced ^A Workshops

This workshop is for working professionals, alumni, adult, and graduate students.

Workshop Location Key

DPC =
DePaul Center,
1 East Jackson,
Loop Campus

Richardson =
John T. Richardson Library,
2350 N. Kenmore Avenue,
Lincoln Park Campus

SAC =
Schmitt Academic Center,
2320 N. Kenmore Avenue,
Lincoln Park Campus

Student Center =
2250 N. Sheffield Avenue,
Lincoln Park Campus

Teleconference [©] =
This workshop is
conducted via
telephone. Check
Handshake
for details.

TBD =
To be decided.

Note: A number listed after the location key indicates the room or suite number.

Navigating Your Career Change ^A

Experienced professionals who are considering or already involved in the process of changing careers will benefit from this workshop. Learn how to develop a career change plan by identifying the career development components you most need to work on. This workshop will help you identify the type of transition you are attempting and assess its level of difficulty.

Thursday, November 19
5:30 – 7:00pm DPC 9500

Polish Your Professional Interviewing Skills ^A

Refresh your skills and learn how to prepare for advanced interviewing techniques including critical behavioral, panel and case interviews. Review the dos and don'ts for interview situations and learn how to address the most difficult questions.

Monday, November 9
12:00 – 1:30pm DPC 9500

^A = This workshop is for working professionals, alumni, adult, and graduate students.

Workshops

30 in 30: Perfecting Your Pitch

One of the most important elements in networking and building your personal brand is your elevator pitch. Get ready for upcoming job fairs and networking opportunities. Join us for a 30-minute workshop to perfect your 30-second pitch. Learn the components in developing a strong and effective pitch and have an opportunity to practice.

Monday, November 2
5:00 – 5:30pm DPC 9500

Ace Your First Professional Interview

Preparing for interviews can give you the confidence you need to highlight your strengths. This workshop teaches you how to prepare for the interviewing and post-interview follow-up process. You will be introduced to various types of interviews, including behavioral interviewing.

Tuesday, September 29
5:00 – 6:00pm Teleconference

Campus Employment 101

Looking for tips on finding an on-campus job? An on-campus job offers more than just a paycheck and short commute! It's an opportunity to build skills and gain experience that will prepare you for your future career. Learn the process of applying and interviewing for an on-campus job in this comprehensive workshop led by the Office of Student Employment.

Thursday, September 17
4:00 – 6:00pm Student
Center 220

RSVP at studentemployment@depaul.edu.
Walk-ins welcome on a space-available basis.

Connecting Your Values to Career Satisfaction

Your work values play a very important role in determining what kind of work you find fulfilling. Through this workshop, you'll assess and prioritize your most important work values, and discover how to use your work values to help guide your career decisions.

Monday, October 5
1:00 – 2:30pm SAC 151

Handling Job Offers

Determine the best techniques and practices to negotiate your compensation package. This workshop will include a discussion on salary and benefits negotiation, plus advice on how to handle multiple offers.

Wednesday, November 11
12:00 – 1:30pm SAC 151

#Hired: Social Media and the Job Search

Many people understand the value of using LinkedIn as a networking and job search tool, but what about other social media channels? More than 90% of employers review a candidate's social media presence when evaluating applicants. It's important to evaluate how you use sites like Facebook and Twitter for personal use, and understand the benefits of these social media channels to your job search. This workshop will explore ways to ensure your profiles are professional and polished, while sharing tips and strategies for networking with professionals and using your social media presence to enhance your job search.

Tuesday, November 3
12:00 – 1:30pm Loop TBD

How to Build a Career Portfolio

A professional career portfolio provides you with a tremendous resource for showcasing your work skills and experiences to an employer. In this workshop, you'll learn how to conceptualize and compile an effective portfolio.

Tuesday, October 13
2:00 – 3:30pm SAC 151

Identify Your Skills and Accomplishments

Skills are the currency of the job market; you get a paycheck in exchange for the skills you use in your job. Through this workshop, you'll assess your skills, determine which ones you want to acquire or further develop, and identify ways to do so. Also, you'll learn how to clearly articulate your skill set and provide solid examples of those skills in practice.

Monday, October 19
1:30 – 3:00pm SAC 151

Job Search Strategies

Learn how to identify effective job search strategies in a challenging job market. Get an overview of job search tactics and begin the process of selecting the strategies that make the most sense for you. Learn how to maximize the numerous job search resources available at DePaul and beyond.

Thursday, October 29
12:00 – 1:30pm DPC 9500

LinkedIn Basics for Job Searching

This is part one of the hands-on workshop held in a computer lab.

Learn the value of LinkedIn as an online networking tool and the basics of building a professional profile that represents your online brand. After building your profile, we will also discuss and demonstrate making connections to build your network, joining relevant groups, and cover some basic job searching tips on LinkedIn. Please be sure to create a LinkedIn account before the workshop so you have a starting point when you attend the workshop.

Wednesday, October 14

12:00 – 1:30pm Loop TBD

Maximize Your Job & Internship Fair Experience

First impressions count! Learn how to approach employers and make a lasting first impression. DePaul's Career Center hosts multiple Job & Internship Fairs throughout the academic year with hundreds of employers looking for candidates like you. This workshop helps you maximize the Job & Internship Fair as an opportunity to showcase your skills and abilities in an active job searching forum.

Thursday, October 1

12:00 – 1:30pm SAC 151

Tuesday, October 6

12:00 – 1:30pm DPC 9500

Tuesday, November 3

5:30 – 7:00pm DPC 9500

Myers-Briggs Type Indicator (MBTI)

Looking for work that is intrinsically interesting and gratifying to you? The MBTI is used to assist individuals in identifying their personality strengths, preferred work environments, communication styles and career possibilities. While few occupations provide a "perfect" match between personality and work tasks, this indicator and workshop will assist you in making an informed decision.

Thursday, November 12

12:00 – 2:00pm DPC 9500

Panic-free in 30: Prepping for your Phone Interview

Ninety-five percent of the time, the interviewing process starts with a seemingly simple phone call. However, there can be some serious professional pitfalls if you are not thoroughly prepared. Join us for this 30-minute workshop and learn how to wow prospective employers before, during and after the interview.

Thursday, October 22

12:15 – 12:45pm DPC 9500

Soup it Up! – Resume Writing for Educators

**This workshop is only open to students and alumni in DePaul's College of Education*

How do you transition a traditional resume to an educator's resume? What is the best way to highlight my skills on paper? Join us to answer these questions and more as you learn important components of an education resume and how to highlight your strengths which will allow you to stand out and showcase what you have to offer.

Whether you are beginning to craft your teaching resume for the first time or preparing for the job search, this workshop examines nuts and bolts, best practices, and key areas to consider to draft a strong educator resume!

Wednesday, October 28

4:00 – 5:30pm SAC 151

Tell Me About Yourself 101

This workshop will help you build confidence in approaching and talking to potential employers at job fairs. Specifically scheduled right before the Just-in-Time job fair, this workshop will help you build confidence in approaching and talking to potential employers at the job fair. Attendees will work on perfecting their introduction to employers. With help from DePaul Alumni Sharing Knowledge (ASK) mentor Lynn Gibson, you will leave knowing exactly what to say when an employer says, "Tell me about yourself."

**Workshop is 10-11am; optional practice and critique of your answer is 11-11:30am*

Friday, October 9

10:00 – 11:30am LPC TBD

University Internship Program (UIP) Orientation

**Please Note: All orientations are facilitated in webinar format.* This is a prerequisite workshop for UIP and must be completed in order to enroll in an academic internship course to earn Experiential Learning credit. Students who have not yet secured an internship are welcome to attend this workshop.

The UIP Orientation provides you with the information you need to complete the enrollment process, and register for a University Internship Program course. In this workshop, you will learn the format and content of the UIP 250, 251, 252, 253, 254, 350 and 367 courses, as well as how completing an internship can help you explore career paths, gain valuable experience and connect with professionals in your area of interest.

Note: For UIP Webinars, you will receive instructions via email the day before the scheduled webinar. An internet connection and the ability to hear audio is required to participate. If you have technical difficulties or questions regarding participating in the webinar, please contact the UIP team at uip@depaul.edu or 312.362.8437.

Monday, September 28

11:00am-12:00pm Webinar

Friday, October 2

10:00-11:00am Webinar

Wednesday, October 7

3:30-4:30pm Webinar

Thursday, October 15

1:00-2:00pm Webinar

Tuesday, October 20

3:00-4:00pm Webinar

Monday, November 2

2:00-3:00pm Webinar

Thursday, November 12

10:00-11:00am Webinar

Monday, November 23

3:00-4:00pm Webinar

Tuesday, November 24

10:00-11:00am Webinar



Top Five Tips for Success at a Job Fair continued from page 1

3. Bring Hard Copies of your Resume

Even if you submitted your resume online prior to a career fair, bring plenty of hard copies of your resume so the employers can refer to it during your discussions. Employers may also ask you to submit your cover letter and resume online through the company website.

4. Take Notes

When meeting with multiple employers in a short amount of time, it can be easy to lose track of who shared what information. Take notes on the back of the business cards you collect or in a separate notebook. Your notes will be helpful when following up with each employer.

5. Follow Up!

Collect business cards from the people you speak with so you have the contact information for each person you met. Take the time to follow up with a short, personalized thank you note to each representative you met at the job fair.

To connect with Jennifer and other ASK Mentors like her, visit <http://ask.depaul.edu>. This article originally appeared on the ASK blog at depaulask.posthaven.com.

Editorial Information

Career Connections

is published quarterly by the Career Center at DePaul University. It is intended as a career planning resource for all DePaul students and alumni, and is also available in downloadable PDF format at careercenter.depaul.edu.

Editor

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apowers@depaul.edu

To inquire about receiving bulk supplies of Career Connections for student organizations or on-campus offices, contact the editor.

Ready to put these tips into action? Mark your calendar for the Career Center's upcoming job fairs.

Fall Job & Internship Fair

Thursday, October 8

3:00 – 6:00pm

Friday, October 9

11:00am – 2:00pm

Lincoln Park Campus Student Center 120

*Different companies each day!

Technology Job & Internship Fair

Wednesday, November 4 and

Thursday, November 5

3:00 – 6:00pm

Loop Campus, DePaul Center, Concourse Level

*Different companies each day!

Winter Internship Fair

Friday, February 12

10:00am – 2:00pm

Lincoln Park Campus Student Center 120

Creative Job & Internship Fair

Tuesday, March 1

3:00 – 6:00pm

Loop Campus, DePaul Center, Concourse Level

Just In Time Job Fair

Tuesday, June 14

10:00am – 2:00pm

Lincoln Park Campus Student Center 120

Find more details and register in Handshake at depaul.joinhandshake.com.

DOWNLOAD THE CAREER FAIR APP
DEPAUL CAREER FAIR+
Search for DePaul Career Fair Plus on the App Store and Google Play Store

FEATURES+

- COMPLETE EMPLOYER LIST
- INTERACTIVE FLOORPLAN
- EVENT DETAILS
- ANNOUNCEMENTS
- FAIR TIPS

Available on the App Store | GET IT ON Google play



careercenter.depaul.edu